

Odisha Judicial Academy, Cuttack
Tender For Supply Of Lawn mower

Tender No: 15

Dated: 24.2.2018.

Sealed bids are invited from manufacturers/dealers/suppliers having valid GST registration for supply of lawn mowers to Odisha Judicial Academy.

(A) Terms and Conditions of the Tender

- 1) The bidder must have valid GST Registration Number.
- 2) The rate quoted shall remain valid for 60 days.
- 3) Rate quoted should be inclusive of all taxes and charges if any and deliverable at O.J.A. This academy will not pay any extra charge for transportation and delivery of the products at the academy.
- 4) The Quantity tendered for is tentative and may change as per the requirement of this Academy.
- 5) The successful bidder is to supply the said machines with complete fittings and fixtures or if knock down units are supplied, the bidder has to fix the same at his own cost before inspection of the same by authority.
- 6) The firm to provide three rotor blades along with the Lawn Mower, one fitted with the Mower & two extra blades per machine.
- 7) The payment will be released only after delivery and testing of the lawn mower in the lawn of O.J.A and inspection of the same by the authority. This academy reserves the right to deduct statutory dues/taxes if any due for deduction as per government rules.
- 8) This academy reserves the right to reject any of the supplied machine that doesn't match the technical specification as stipulated in this tender document. Damages or malfunctioning units must be replaced immediately at no extra cost.
- 9) The supplied lawn mowers should have comprehensive warranty of 1 year.
- 10) The firm should have adequate stock to supply the listed item within the 7 days of receipt of purchase order. Any delay in supply will result in cancellation of purchase order.
- 11) The firm to provide the address of the Authorised service centres/ Technicians for repair and maintenance work of the lawn Mowers. Bids of Firms not having authorised service centres/Technicians providing maintenance at Cuttack or Bhubaneswar shall be rejected.

(B) Documents to be submitted along with the Tender.

- 1) Self attested copy of PAN card of the firm/bidder , issued under Income Tax Act;
- 2) Self attested copy of G.S.T Registration Number of the firm.
- 3) Self attested copy of Valid Registration No. of the Agency/Firm.
- 4) In case of the bidder in not the original manufacturer it has to submit authorisation Certificate from the Manufacturer.
- 5) Incomplete and late bids shall be rejected summarily.
- 6) Address of the Authorised service centres/ Technicians.
- 7) The tender form is non-transferable.

(C) PROCEDURE OF SUBMISSION OF BIDS:-

1. Bids in sealed envelope along with all the requisite documents as mentioned at Clause B of this document are to be submitted in physical form at the office of Odisha Judicial Academy, Sector-1, C.D.A, Abhinav Bidanasi, Cuttack- 753014 by 11: 00 AM of 07/03/18. Bids submitted through any other means shall not be accepted. The envelope should be super scribed on the top " Bids for supply of Lawn Mowers"
2. Rate to be quoted as per the format given at Annexure II .
3. The Bids will be rejected if information given therein is found false or detected to be incorrect or incomplete in any manner what so ever, at any stage prescribed in the tender or if any ineligibility is detected, and no correspondence thereof shall be entertained, what so ever.

**Annexure-I
Technical Specification**

SI No	Description of Materials	No of unit Required
1.	<u>Lawn mower Specification-</u> <ol style="list-style-type: none">1. Model: Honda/Kissan Kraft/Falcon2. Warranty: Comprehensive Warranty of one year.3. 220-240V electric operated self propelled, Single Phase 2.5 HP Electric Motor apprx.4. Blade Size - 18". Cutting Height - 20-75mm. Weight 25 kg apprx.5. Grass catcher capacity should be minimum 50L6. Cultivation Width should be minimum of 400mm.7. Including 30 m Clearly Visible Cable, two Extra Blades, Grinding Attachment & Tool Kit.8. Foldable Handle for Easy Storage.	2 No.s

**Annexure – II
Financial Bid**

Bid No.: OJA.....

Name of Contractor: _____

Address: _____

SI No	Description of Materials	Rate per Unit in Figures	GST on the Item in %	Total (in figures)
1	Lawn Mower			
	Grand Total inclusive of GST	In Words.....		In figures

Signature of the Bidder
Place:
Date: __/__/2018

Name of the Signatory
Name of the Firm/agency
Seal of the Firm/Agency