

ODISHA JUDICIAL ACADEMY: CUTTACK

ONLINE REFRESHER PROGRAMME ON
 “GR&CO (Civil, Criminal), Fiscal & Court Management, e-Courts Management, Assisting Courts in case load management.”
 (For Registrars, Civil Courts and Court Managers)

ON 22ND & 23RD January 2022

DAY DATE	10.30 A.M. To 11.45 A.M.	11.45 AM TO 12.00 Noon	12.00 Noon TO 01.15 PM	01.15 P.M. TO 02.15 P.M.	02.15 P.M. To 03.30 P.M.	03.30 PM TO 03.45 PM	03.45 P.M. To 05.00 P.M.
<u>SATURDAY</u> 22.01.2022	GR&CO (Civil) and Role of Court Manager in assisting the Registrar.	T E A	Budgeting and Fiscal Management of Courts in district judiciary.	L U N C H	Inspection of Courts in district judiciary and role of Court Manager in assisting inspection and duties of Registrar in inspection of Courts.	T E A	A broad overview of GR&CO (Criminal) for smooth management of Court.
<u>SUNDAY</u> 23.01.2022	Case load Management and role of Court Manager.		Role and responsibility of Court Manager and Registrar in administration of District Court including the process of recruitment		Court Management including e-Courts Management.		Group Discussion

[Course Co-ordinator- Dy. Director)
 (Librarian – Sri S. Padhi, Attendants – Sri N. P. Swain & Sri P.K. Behera)

DIRECTOR,
 ODISHA JUDICIAL ACADEMY,
 CUTTACK